

# GOVERNMENT OF PUNJAB NATIONAL HEALTH MISSION, PUNJAB

Prayaas Building, Room No. 11, 5<sup>th</sup> Floor, Sector 38-B, Chandigarh – 160036

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PRINTING/NHM/PB/2023-24/409

## **PUBLIC NOTICE**

DATED: 19.09.2023

## E-Tender for Printing and Supply of 134 types of materials

E-Tenders in two-bid system are invited for Printing & Supply of 134 different types of Printed Items of National Health Mission, Punjab, Chandigarh. The Tender Document can be downloaded from the website (www.eproc.punjab.gov.in). Tender Processing fee should be paid through online mode only.

Tenders will be received online and the Technical/Financial Bid will be opened in the office of National Health Mission, Prayaas Building, 5<sup>th</sup> Floor, Sector 38-B, Chandigarh as per schedule below:-

Sr. No.	Name of Work	Fee details	Important Dates/Time
1.	Printing & Supply of 134 different types of Printed Items under National Health Mission, Punjab, Chandigarh		Date of issue of Notice :20/09/2023 Pre-bid Meeting Dt. 27/09/2023 Time: 11:00 a.m. Closing of Bids Submission Dt. 11/10/2023 Time: 11:00 a.m. Date of opening Dt. 11.10.2023 Time : 3:00 p.m (Required documents to be uploaded on e-portal only).

For participating in the above tender, the tenderers shall have to get themselves registered with (www.eproc.punjab.gov.in) and get User ID & password. Requisite Digital Signature Certificate (DSC) is mandatory to participate in the e-Tendering process. Bid(s) must be submitted online before time specified in the Notice (as per server clock). The department does not take any responsibility for the delay caused due to non-availability of internet connection or network traffic jam etc. for online bids. For any addendum/corrigendum/clarification/difficulty regarding e-Tendering process, please keep checking above said website.

#### **TERMS & CONDITIONS**

For Printing & Supply of 134 different types of Printed Items of National Health Mission, Punjab, Chandigarh (indenting department).

E-Tenders are invited by the office of the undersigned for Printing & Supply of 134 different types of Printed Items of National Health Mission, Punjab, Chandigarh which shall be subject to the following Terms & Conditions:-

- **1. (a)** Tender Processing Fee (as mentioned in the website of this Tender) is to be paid through online mode only without which the tender will not be considered.
- (i) The Tender comprises of two parts viz. <u>Technical Bid</u> and <u>Financial Bid</u>.
  - (ii) <u>Technical Bids</u> of Tenders shall be opened on 11/10/2023 at 3.00 p.m.
  - (iii) <u>Financial Bids</u> of only such Tenderers, who will fulfill the Technical Requirements of the Tender Document, shall be only opened.
  - (iv) Both Technical and Financial Bids shall be opened in the Office of Mission Director, NHM, Punjab, Chandigarh in the presence of Tender Opening Committee as well as Tenderers or their representatives, who wish to attend.
  - (v) If date of Tender Opening or any other critical dates fall on a holiday declared subsequently, the Tenders received shall be opened on next working day following the holiday at scheduled time.
- 3. (i) <u>TECHNICAL BID</u> is to be submitted ONLINE with scanned copies of all necessary documents required (as per list contained hereinafter in the para No.4). Besides, scanned copies of all additional supporting documents, if any, should also be attached online, in a good resolution so that same are readable easily.
- 4. a) <u>Technical Bid</u> must contain following documents:-
  - (i) Earnest Money Deposit (EMD) of Rs.5.00 Lakh (Rupees Five Lakh) should be paid through online mode only i.e., through Debit Card/Credit Card/IPG (Internet Payment Gateway). Earnest Money in any other form including in Cash will not be considered/ accepted. Earnest Money will be mandatory for all Bidders. No relaxation will be given in this regard.
  - (ii) Copy of Declaration of the Printing Press /Firm issued by the Department of Industries or concerned department, or in case if printing Press /Firm is registered as M.S.M.E unit, copy of Udyam/Udyog Aadhaar issued by Ministry of Corporate Affairs/M.S.M.E (self attested)
  - (iii) Technical Detail of the Printing Press /Firm in the prescribed Proforma (Schedule 'B' Technical detail), annexed with the Tender Document.
  - (iv) Copies of G.S.T Registration No. and PAN Card No. (Self attested)
  - (v) Copies of Balance Sheets showing Turn-over of the Printing Press /Firm during preceding 3 years for the <u>F/Y, 2020-21, 2021-22 and 2022-23</u> duly Certified by Chartered Accountant along with Self attested copy of Income Tax Returns for the A/Y <u>2020-21, 2021-22 and 2022-23</u>.
  - (vi) Only those Tenderers, whose minimum Annual Turnover during the preceding three Financial Years namely 2020-21 2021-22 and 2022-23 has been Rs. 1.00 Crore for each

Financial Year on overage basis, are eligible for submitting tender.

- (vii) The Tenderer must submit an Affidavit for Non Blacklisting of the firm (in prescribed Proforma) duly attested by Notary/ Magistrate.
- (viii) Terms & Conditions and schedules/annexures etc. duly signed and stamped on each and every page in token of acceptance by the Tenderer.
- **Technical Bids** of only such Firms shall be considered whose features/ specifications offered in their Technical Bids are found to meet minimum requirements. Technical Details submitted by the Presses shall be subject to verification, which can be done before during the allotment of the work or any time as the requirement may be.
- **6. (i) FINANCIAL BID** is to be submitted ONLINE which must contain the pricing aspects and rates. No hard copy etc. is required to be submitted in lieu of the Financial Bid.
  - (ii) Unit and Rates to be quoted in the requisite format must be read and understood clearly and any confusion in filling the columns of "Units" and "Rates" shall altogether debar such Tender from being considered.
- 7. <u>Earnest Money</u> will be forfeitable, if any successful tenderer fails or defaults on any account as proposed in terms & conditions fixed by the NHM, Punjab. Earnest Money of unsuccessful tenderers will be returned as early as possible after rejection of their Tender. Earnest money of successful tenderers will be retained as Performance Security by NHM, Punjab, which shall only be released after the satisfactory completion of work by the firm.
- **8.** Bid Documents are non-transferable under any circumstance. Tender once submitted will not be allowed to be withdrawn, altered or cancelled in part or in whole.
- 9. The Bidder should submit Bid in the Tender Document only. Any offer with respect to this tender, in any other format will not be considered. Any departure from the Standard Terms & Conditions will be liable to disqualification of the Tenders.
- **10.** Bids received late or by E-mail / incomplete/ conditional Bids will be rejected outrightly.
- 11. a) The Rates must be quoted comprehensively for all operations involved, from receipt of material for printing from the indenting department till Printing & Supply of Printed Items.

The quoted basic rates must be at **F.O.R Destination** to Directorate of Health and Family Welfare Punjab, (Parivar Kalyan Bhawan, Sector 34-A, Chandigarh) **including** charges of printing, binding/finishing, paper etc. and all other incidental charges including packing/handling/ delivery, freight and octroi charges/entry tax & loading/unloading etc. It will be the obligation of the Printing Press /Firm to pay the taxes/duties (if any) on their own to the concerned authorities. Offer for part job shall not be considered and will be rejected without further reference.

- 12. b) The Bidder must mention the basic rate and GST separately in the Financial Bid along with applicable HSN Code (so far as GST is concerned) and only basic rate will be considered for making comparison of the rates.
- 13. Tendered Rates will remain valid up to 31/12/2023 and shall be subject to extension with the consent of bidders after prior permission of the Department (NHM, Punjab) for the time period as deemed fit.
- 14. The Tender will be regarded as constituting an offer or offers open to acceptance in whole or in part(s) at the discretion of Mission Director, NHM, Punjab until the last day of the period of validity of the offer.

- 15. Mission Director, NHM, Punjab, Chandigarh reserves the right to accept/ reject the lowest Tender or all the Tenders without assigning any reason and increase / decrease the quantity by 25%.
- The Mission Director, NHM, Punjab, Chandigarh reserves the right to allot the work to one party or to distribute work to the parties as the circumstances demand, at the time of allotment or during pendency of work, keeping in view the urgency and interest of the Government as well as capacity of the Press. <a href="#">However Preference will be given to the L-1 Printing Press/Firm.</a>
- 17. The Earnest Money / Security Deposit is liable to the forfeited if the Bidder withdraws or amends, impairs or derogates from the Tender in any respect within the period of validity of the Tender.
- 18. Further, If any tenderer gives false statement or deviates from any condition, his/her EMD/Security Deposit will be forfeited and the defaulter firm shall be penalized further as per the law.
- **19.** Quantities stated in the Schedule 'A ' are Approximate and are subject to increase or decrease by the indenting department.
- Upon issue of 'work order', the Printing Press/Firm(s) shall within 5 working days prepare specimen of actual size/style of different types of Print Items on the basis of specifications/sample (provided by indenting department) and shall start the execution of the 'work order' immediately after obtaining its approval from indenting department.
- 21. Officers authorized by indenting department will at any point of time, be free to visit the premises of the Printer where the printing job is being executed. The Tenderer shall be liable for the cancellation of the Print Order in case of any fault.
- Printing & Supply of 134 different types of Printed Items of indenting department will have to 22. be given to the concerned officials in installments, consistent with the progress of the work. If at any time it is found by the undersigned that the Printing Press/Firm is not in position to complete the work within the stipulated time, such Printing Press/Firm may be directed in writing to return the material of the indenting department and the Printing Press/Firm concerned shall do so without any loss of time. In that case, neither any compensation will be allowed, nor any claim of the Printing Press/Firm will be entertained and in addition the appropriate penalty may be imposed on the defaulter. The printer should submit the proof of the ordered material within five days of the issue of order. The Programme Officer concerned will approve only the matter of printing in the proof (within three days) and final inspection of the material / testing of paper, size etc will be done only when the ordered material is ready for dispatch/delivery. Printers should ensure that the printed material must be delivered at central store Director Health & Family Welfare (DHFW), Sector-34-A, Chandigarh/NHM Punjab Office, Prayas Building, Sector 38, Chandigarh as the case may be within 30 days from the approval of the proof.

In case of failure to supply, the DHFW Punjab reserves the right to purchase the stocks from other sources as risk purchase, i.e. purchase from any other firm or firms, in the rate contract or from outside the contract at the discretion of the Mission Director, NHM, Punjab at a competitive rate.

- Printing Press/Firm shall be bound to incorporate minor changes, if any, at any stage before complete supply is given to the indenting department.
- 24. The quality of Printing & Supply of Printed Items of indenting department must be strictly as per mentioned specifications and they should be free of any defect. The cartons / packets must be made of strong board to withstand weight of different items therein.
- 25. (a) Payment shall be made by the intending department after the bills are raised before it on the basis of delivery report and inspection report from and GSM testing report (if required

- so) or whenever asked by the intending department.
- (b) If required, the Tenderer is bound to deposit Lab Testing charges, in case the department decides to get the supplied items tested from laboratory.
- (c) In case, quality of any material supplied is found below specifications or beyond the variation percentage allowed then the entire lot will be cancelled and no payment of rejected supply will be made. However, the Printing Press/Firm shall have to replace the rejected lot within the prescribed time.

And in case, the Printing Press/Firm fails to replace the rejected lot within the prescribed time, such quantum of the job shall be entrusted to any other firm at the risk and cost of the defaulter Printing Press/Firm, whose security deposit for the said job will be forfeited, in addition to effecting the proceedings for the remaining recovery from any payment lying with any office of the Punjab Government and the Printing Press/Firm will be black listed and debarred from any such tenders of State Government, Punjab.

- (d) Further, proportionate payment of the defective pages, if any, as per the technical report of technical expert of this department, will be deductible from the bill(s).
- (e) The Tenderers will have to supply the printed material on paper of same specification as per paper mentioned in the Schedule 'A' (Scope of Work) as per the requirement of indenting department.
- 26. If the Supplier Printing Press/Firm surrenders the work after accepting the same, penalty @ 25% will be imposed on the amount of surrendered work. The Printing Press/Firm would also be liable for forfeiture of their EMD / Security Deposit and penalty will be imposed. In case of short supply made by the Printing Press/Firm, penalty@10% for the unexecuted value of work shall be imposed.
- The Printing and Binding must be strictly as per the specification mentioned. For defects in quality of product/work, penalty as deemed fit, shall be imposed by the NHM, Punjab, whose decision shall be final. The job for which the Printing Press/Firm has used its own paper/material, such paper & material may be got tested from Printing Division of this department or lab, as required, and if not found up to the mark. The job shall be rejected along-with appropriate penalty etc. In case the variation is more than 3%, then the penalty will be imposed as per Departmental Committee recommendation.

## 28. LIQUIDATED DAMAGES:-

If the successful bidder fails to offer the proof for approval within five days or fails to execute the supply order within the stipulated period specified at clause above, penalty @ 0.25 % per day of the value of the order not supplied will be levied.

The cut-off date of delivery period shall be counted from the date of actual receipt of supplies at FOR destination. A successful bidder can extend the delivery period with the agreement of Mission Director, NHM, Punjab, if he is not in a position to execute the order in time. In such situation penalty will be levied as mentioned above. If the items are not supplied within the stipulated delivery period (as indicated above or by the extended date) full or in part, the order in respect of the quantity not supplied is liable to be cancelled at the contractor's risk and expense. The extra expenditure involved in procuring supplies from elsewhere will, in that case, be recoverable from the contractor in full at discretion of Mission Director, NHM, Punjab. The recoveries thus due will be deducted from any sum then due to him from the Mission Director, NHM, Punjab or which at any time thereafter may become due to him under this contract or any other contract placed with him by the Direct Demanding Officers. He will be deemed to be exercising the powers of Mission Director, NHM, Punjab in case any such contingency arises. Apart from risk purchase action, the firm's earnest money deposit/the security deposit may be forfeited and shall invite other penal action like debarring from participating in DHFW Punjab present and future tenders

etc. for a period of **not less than two years.** 

Bidder should read all the terms and conditions of the bid document properly before submitting the tender. At any time prior to the date of submission of bid, NHM, Punjab may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective bidder, modify the bidding documents by an amendment. All prospective bidders who have received the bidding document will be notified of the amendment in writing website etc. and that will be binding on them. In order to allow reasonable time, for taking the amendment into account, NHM, Punjab may at its discretion, extend the date and time for submission of bids.

- **29. a)** After completion of the job, the following additional material/documents should be handed over to the concerned department:-
  - i) Soft Copy in Pen Drive or any other form.
  - ii) All documents, which were handed over to the Printing Press/Firm for execution of job.
  - iii) A <u>certificate</u> is to be obtained from the concerned department that the job has been executed satisfactorily and nothing is due from the Printing Press/Firm.
  - b) Bill (to be submitted in duplicate) must be accompanied by:--
  - i) Two samples of the printed items of National Health Mission, Punjab, Chandigarh.
  - **ii)** Acknowledgements/ Delivery Receipts/ Vouchers duly signed by Official(s) of the concerned department .
  - iii) Account & Dates of Receipt and Return of material, if any.
- No payment will be made in advance for any supply. Though, after the execution of the order, all efforts shall be made for making payment at the earliest possible; however, no interest shall be paid whatsoever.
- 31. If any question, difference or objection, whatsoever arises in any way connected with or arising out of this instrument or the meaning or operation of any part thereof or the rights duties or liabilities of either party then save in so far as the decision of any such matter is hereinbefore provided for and has been so decided, every such matter including whether its decision has been otherwise provided for and/or whether it has finally been decided accordingly or whether the Contract should be terminated or has been rightly terminated in whole or in part and with regard to the rights and obligations of the parties as the result of such termination shall be referred for **Arbitration to the Secretary to Government of Punjab, Department of Health and Family Welfare, Punjab.**

Stating as such at the time of reference, and his /her decision shall be final and binding and where the matter involves a claim, the amount if any, awarded in such Arbitration shall be recoverable in respect of the matter so referred.

- **32.** If any Dispute arises, the jurisdiction shall be at Chandigarh court only.
- Procurement vide this tender shall be governed by the Punjab Transparency in Public Procurement Rules, 2022 and any applicable amendments thereto from time to time, or any such further order or policy by the Government of Punjab, to the extent applicable to this procurement.

National Health Mission, Punjab, Chandigarh

# Technical Schedule - (A)

## Printing & Supply of 134 different types of Printed Items of National Health Mission, Punjab, Chandigarh

Sr. No.	Name of Items	Specifications	Qty.	Rate per unit (Incl. GST etc.)
RBSI	C Programme			
1	Training & Resources Material	Size: 11.5x8.5 inch., Title 140 GSM glossy art paper 2 leaves both side multicolor printing. Inner 90 GSM art paper 140 leaves both side multicolor printing with numbering, Perfect binding. (To be designed by the Printer)	2,000	
2	Curriculum	Size: 11.5x8.5 inch., Title 140 GSM glossy art paper 2 leaves both side multicolor printing. Inner 90 GSM art paper 20 leaves both side multicolor printing with numbering. Perfect binding (To be designed and translated in Punjabi language by the Printer)		
3	Facilitator Guide	Size: 11.5x8.5 inch., Title 140 GSM glossy art paper 2 leaves both side multicolor printing. Inner 90 GSM art paper 27 leaves both side multicolor printing with numbering. Perfect binding (To be designed and translated in Punjabi language by the Printer)	200	
4	Activity Calendar	Size: 13.5x8.5 inch., 140 GSM art paper 9 leaves, single side multicolor printing with wiro binding with lop wire. (To be designed and translated in Punjabi language by the Printer)	2,000	
5	IEC Posters (4 types)	Size: 29.5x19.5 inch., 110 GSM art paper, single side multicolor printing, one inch. Top & bottom gum pasting tape. (To be designed and translated in Punjabi language by the Printer)	4,000	
6	Certificates for HWAs	Size: 11.5x8.5 inch., 220 GSM art card sheet paper, single side multicolor printing.(To be designed and translated in Punjabi language by the Printer).	2,000 .	
7	Screening cum Referral Cards (0-6)	Size: 11.5x8.5 inch, two leaves Art Card sheet 200 GSM, both side multicolour printing. (As per sample)	1,48,527	
8	Screening cum Referral Cards (6-18)	Size: 11.5x8.5 inch, two leaves art Card sheet 200 GSM, both side multicolour printing. (As per sample)	1,73,237	
9	MHT Registers	Size: 11.5x17.5 inch, 50 leaves, 90 GSM, both side single color printing, Hard binding with 36 oz gatta with corner of canvas binding Blue cloth. (As per sample)	3,668	
10	DEIC Registers	Size: 12x8.5 inch, 100 leaves, 90 GSM, both side single color printing, Hard binding with 36 oz gatta with corner of canvas binding Blue cloth. (As per sample)	42	
LaQs	hya Programme	•		
Sr. No.	Name of Items	Specifications	Qty.	Rate per unit (Incl. GST etc.)
11	L-2Maternity Case Sheets	Size 11.5x8.5 inch, 190 GSM art card sheets 8 leaves both multicolor printing centre stitching. (50,000+3,00,000)	3,50,000	
12	L-3 Maternity Case Sheets	Size 11.5x8.5 inch, 190 GSM art card sheets 12 leaves both multicolor printing centre stitching. (1,50,000+4,00,000)	5,50,000	
13	Labour Room Registers	Size: 23x16.5 inch, title 32 oz, board pasting with art paper 170 GSM multicolor printing, Inner 100 leaves both side single color printing 90 GSM maplitho paper 90 GSM, Hard binding.	1300	
	h & Wellness Progran			
Sr. No.	Name of Items	Specifications	Qty.	Rate per unit (Incl. GST etc.)
14	OPD Slip	Size: 8.5x5.5 inch, 70gsm maplitho paper, single side single color printing, 100 leaves per slip pad. With top perforation	50,000 pad	
15	OPD Register	Size: 13.5X8.5 inch. Title Front and Back 70 GSM art paper single colour printing pasted on 28 oz board. Inner 100 leaves both side single colour printing 70 GSM maplitho paper, Hard binding and one page of Annual Health Calendar & Roles and Responsibilities of CHO's to be added (to be designed by the printer)	5,000 registers	

	CP Programme			
Sr. No.			Qty.	Rate per unit (Incl. GST etc.)
16	SVR Cards Hepatitis C	Size: 5x7 inch, 200 GSM pink color card sheet, both side single color printing.	40,000	
17	MF-2 Loose Performa	Size:13x8 inch, Loose Performa maplitho paper 90 GSM both Single color printing. Packing 500 sheets each pack with good packing materials.	3,00,000	
18	Guidance Note	Size: 8.5x11.5 inch., 3 leaves 70 GSM, white Maplitho paper, single side single color printing, binding with two staples, to be packed with good packing materials.	1,000	
PC-P	NDT Programme			ı
Sr. No.	Name of Item	Specifications	Qty.	Rate per unit (Incl. GST etc.)
19	Form-F	Size: 8.5x13, two leaves, maplitho paper, 70 GSM, Both side single color printing with top staples.	1,00,000	
ASH	VCP Programme		I.	I
Sr. No.	Name of Items	Specifications	Qty.	Rate per unit (Incl. GST etc.)
20	ASHA Diary	Size 7"x9" inch, Paper inside 90 GSM Maplitho Text Single colour printing, Hard Binding with 36 OZ pulp board, Title on 170 GSM, Multi colour printed with Gloss lamination of 10 micron (BOPP) pasted on board, no of pages 250, 10 pages two color printing & 4 pages Art Paper (Glossy) multicolour printing (As per sample)	21,100	
21	ASHA Register	Size 13x8 inch, Multicolour title pasted on 32 OZ pulp board, Inner pages single colour printing, 70 GSM, 205 leaf (Sheet colours white, light blue light green, Yellow, Pink) both side printing. (As per sample)		
22	HBNC format	Size: 13x8 inch, 70 GSM maplitho paper, 2 leaves both side single colour printing, with top staples	8,00,000	
23	HBYC card	Size: 13x8 inch, 70 GSM maplitho paper, 2 leaves single side single colour printing, with top staples	8,00,000	
24	Medicine dosage & dispensing schedule for sick child management reporting format	Size: 13x8 inch, 70 GSM maplitho paper, 2 leaves single side single colour printing, with top staples	24,000	
25	Eye Care Training Manual for ASHA	Size: 8.5x11 inch., title 2 leaves 110 GSM Glossy art paper, single side multicolor printing, Inner 70 GSM art paper both side multicolor printing 24 leaves, perfect binding. (to be designed and translated in Punjabi language by Printer)	21,500	
26	ENT Care Training Manual for ASHA	Size: 8.5x11 inch., title 2 leaves 110 GSM Glossy art paper, single side multicolor printing, Inner 70 GSM art paper both side multicolor printing 16 leaves, perfect binding. (to be designed and translated in Punjabi language by Printer)	21,500	
27	Emergency Care Training Manual for ASHA	Size: 8.5x11 inch., title 2 leaves 110 GSM Glossy art paper, single side multicolor printing, Inner 70 GSM art paper both side multicolor printing 28 leaves, perfect binding. (to be designed and translated in Punjabi language by Printer)	21,500	
28	VHSNC Register	Size: 13.5X8.5 inch. Title Front and Back 70gsm art paper single colour printing pasted on 32 oz board. Inner (Different types leaves white 46 leaves, Yellow 30 leaves) both side single colour printing 70gsm maplitho paper, Hard binding.		
29	MAS Register	Size: 13.5X8.5 inch. Title Front and Back 70gsm art paper single colour printing pasted on 32 oz board. Inner (Different types leaves white 24 leaves, Light Green 21 leaves, Yellow 7 leaves, Light Blue 7 leaves, Dark Pink 22 leaves and Light Grey 11 leaves) both side single colour printing 70gsm maplitho paper, Hard binding.	3,500	

	ly Planning Programme				
Sr. No.	Name of Items	Specifications	Qty.	Qty. Rate per unit (Incl. GST etc.)  2,000	
30	Male/ Female Sterilization File.	Size 11.5 x 8.5 inch, cover page/title 2 leaves 110 GSM Card sheet single side, two colour printing, Inner 70 GSM maplitho paper, 7 leaves both side single colour printing. Centre staples stitching binding.	2,000		
31	IUCD/PPIUCD Card in English and Punjabi	Size 8.5 x 11.5 inch , 300 GSM art card both side multi color printing with perforation.	1,00,000		
32	MPA Card in English and Punjabi	Size 8.5 x 11.5 inch , 300 GSM art card both side multi color printing with perforation. Instructions for clients in Punjabi.	1,000		
33	PPIUCD/IUCD insertion Register	Size13"x8", Title/cover single coloured(Multicoloured)), Inside: 95 GSM, both side printing, White maplitho paper single colour printing of text no of leaves 100, numbering marked 1-100 on each register, Hard binding with 36 oz gatta with corner of canvas.	400		
34	FP-LMIS Training Manual	Size: 11.5x8.5 inch., Title 2 leaves paper single side multicolor printing on 130gsm art paper. Inner 71 leaves both side single color printing on 70gsm maplitho paper. Perfect binding.	250		
35	FPIS Manual 2016	Size: 8.5x11.5 inch., title 2 leaves 130 GSM Glossy Art paper single side muliticolor printing, inner 28 leaves 110 GSM art paper both side single color printing, Perfect binding.	50		
36	Standards and QA in Sterilization Service (FAQs)	Size: 8.5x11.5 inch., title 2 leaves 130 GSM Glossy Art paper single side muliticolor printing, inner 14 leaves 110 GSM art paper both side single color printing, binding with two centre staples.	500		
37	Booklet for ASHA	Size: 8x6 inch., 170 GSM Glossy Art paper 4 leaves both side muliticolor printing to be designed/ translated in punjabi Language by the printer.	1000		
MCH	Programme			I	
Sr. No.	Name of Item	Specifications	Qty.	Rate per unit (Incl. GST etc.)	
38	MCP Card	Size: 4.25x11 inch., Matt/Gloss finish art paper, 170 GSM, Nos. of pages 44, Both side multicolor printing, three perforations. Binding centre stitching with two staples (to be designed by the printer)	5,00,000		
39	LH (Manual-1 Section-1)	Size: 8.5x11.5 inch., title 2 leaves 110 GSM, art paper single side multicolor printing, Inner 57 leaves both side single color, perfect binding (to be designed by printer)	30		
40	LH (Manual-1 Section-2)	Size: 8.5x11.5 inch., title 2 leaves 110 GSM, art paper single side multicolor printing, Inner 26 leaves both side single color, perfect binding (to be designed by printer)	30		
41	LH (Manual-2 Section-1)	Size: 8.5x11.5 inch., title 2 leaves 110 GSM, art paper single side multicolor printing, Inner 37 leaves both side single color, perfect binding (to be designed by printer)	30		
42	LH (Manual-2 Section-2)	Size: 8.5x11.5 inch., title 2 leaves 110 GSM, art paper single side multicolor printing, Inner 129 leaves both side single color, perfect binding (to be designed by printer)	30		
43	LH (Manual-2 Section-3)	Size: 8.5x11.5 inch., title 2 leaves 110 GSM, art paper single side multicolor printing, Inner 36 leaves both side single color, perfect binding (to be designed by printer)	30		
44	LH (Manual-2 Section-4)	Size: 8.5x11.5 inch., title 2 leaves 110 GSM, art paper single side multicolor printing, Inner 239 leaves both side single color, perfect binding (to be designed by printer)	30	30	
45	LH (Manual-2 Section-5)	Size: 8.5x11.5 inch., title 2 leaves 110 GSM, art paper single side multicolor printing, Inner 73 leaves both side single color,	30		
	,	perfect binding (to be designed by printer)			

47	LH (Manual-4)	Size: 8.5x11.5 inch., title 2 leaves 110 GSM, art paper single side multicolor printing, Inner 55 leaves both side single color, perfect binding (to be designed by printer)	30	
48	Antenatal Care (ANC) wheels	Circle multicolor Printing in Round Shape (As per Sample)	10,000	
49	Leaflet Intensified Diarrhoea Control Fortnight (Five types)	Size:11x.8.5 inch., Glossy Art Paper 70 GSM, single side multicolor printing (to be designed by the printer)	3,500	
Natio	nal Oral Health Progra	mme		
Sr. No.	Name of Item	Specifications	Qty.	Rate per unit (Incl. GST etc.)
50	Pamphlets (two types)	Size:11x.8.5 inch., Glossy Art Paper 110 GSM, Both side multicolor printing (to be designed by the printer)	51,450	
51	Posters (two types)	Size:24x18 inch., Glossy Art Paper 150 GSM, single side multicolor printing, one inch. Top and Bottom gum pasting (to be designed by the printer)	1,724	
NVB	DCP Programme			
Sr. No.	Name of Item	Specifications	Qty.	Rate per unit (Incl. GST etc.)
52	MF-3 Register	Size:13x8 inch, Title maplitho paper 90 GSM two leaves front and back side single side single color printing, pasting on (28 oz gatta), Inner maplitho paper 90 GSM, 100 leaves both Single color printing. Pucca binding with blue cloth (As per sample)	2,000	
53	National Drug Policy Malaria 2013 (Wall Poster Flax )	Size: 2x3 feet, Star Flex Black, Digital single side Multicolor printing with four Elites	5,385	
54	Basic Malaria Microscopy Part-I, Learner's Guide	Size: 8.5x11.5 inch., title 2 leaves 110 GSM single side multicolor printing, inner pages 43 leaves both side multicolor printing, perfect binding (to be designed by the printer)	100	
55	Pamphlets (two types)	Size: 8.5x11.5 inch., 75 GSM, Glossy art paper Single side multicolor printing	50,000	
56	Posters (three types)	Size: 18x24 inch., 110 GSM, Glossy art paper Single side multicolor printing, one inch. top and bottom gum pasting	37,500	
NPC	CHH Programme	I		<u> </u>
Sr. No.	Name of Item	Specifications	Qty.	Rate per unit (Incl. GST etc.)
57	Posters	Size: 18x24 inch., 130 GSM, Glossy art paper Single side multicolor printing one inch. top and bottom gum pasting	3,730	
IEC/E	BCC Programme			
Sr. No.	Name of Item	Specifications	Qty.	Rate per unit (Incl. GST etc.)
58	Flex Banner 20-25 types	Size: 10x20 feet, Star Flex (375 oz) Black, Single side digital multicolor printing	300	
59	Flex Banner 20-25 types	Size: 5x10 feet, Star Flex (375 oz) Black, Single side digital multicolor printing	300	
	AN Programme		T =	I _
Sr. No.	Name of Item	Specifications	Qty.	Rate per unit (Incl. GST etc.)
60	Flex Banner (2 types)	Size: 3x4 feet, PVC Banner Flex, single side multicolor printing with four side elite for hanging.(3,500+3,500=7,000)	7,000	

NPC	IPCDCS Programme				
Sr. No.	Name of Items	Specifications	Qty.	Rate per unit (Incl. GST etc.)	
61	IEC Posters	Size: 18x24 inch., 110 GSM, Glossy art paper Single side multicolor printing one inch. top and bottom gum pasting	17,500		
62	SOP	Size: 18x24 inch., 110 GSM, Glossy art paper Single side multicolor printing one inch. top and bottom gum pasting	9,500		
63	Posters	Size: 18x24 inch., 110 GSM, Glossy art paper Single side multicolor printing one inch. top and bottom gum pasting	4,350		
64	Reporting Registers	Size:13x8 inch, Title maplitho paper 90 GSM two leaves front and back side single side single color printing, pasting on (28 oz gatta), Inner maplitho paper 90 GSM, 100 leaves both Single color printing. Pucca binding with blue cloth (As per sample)	7,000		
65	Reporting Registers	Size:13x8 inch, Title maplitho paper 90 GSM two leaves front and back side single side single color printing, pasting on (28 oz gatta), Inner maplitho paper 90 GSM, 100 leaves both Single color printing. Pucca binding with blue cloth (As per sample)	120		
66	Reporting Registers	Size:13x8 inch, Title maplitho paper 90 GSM two leaves front and back side single side single color printing, pasting on (28 oz gatta), Inner maplitho paper 90 GSM, 100 leaves both Single color printing. Pucca binding with blue cloth (As per sample)	7,750		
67	SOP Posters	Size: 18x24 inch., 110 GSM, Glossy art paper Single side multicolor printing one inch. top and bottom gum pasting	4,000		
68	Posters (NPCDCS)	Size: 18x24 inch., 110 GSM, Glossy art paper Single side multicolor printing one inch. top and bottom gum pasting	4,000		
69	C-BAC Form	Size: 8.5x11 inch, 70 GSM white maplitho paper, Both side single color printing (Packing 1000 sheets each pack with good packing materials).	14,75,500		
70	STEMI Format	Size: 8.5x13.5 inch., 90 GSM, Maplitho paper, 2 leaves both single color printing, binding with two centre staples.	5,000		
71	Stroke Format	Size: 8.5x13.5 inch., 90 GSM, Maplitho paper, 3 leaves both single color printing, binding with two centre staples.	5,000		
72	Posters (Four types)	Size: 18x24 inch., 110 GSM, Glossy art paper Single side multicolor printing one inch. top and bottom gum pasting	442		
73	Printing of Flipcharts (Non-Communicable Diseases)	A4 Flip Chart - Vertical Details: 170 gsm art matte Binding details: Top wire binding with unprinted white stand case paper STAND details Cut size - 9 x 12.5 in Details: unprinted white stand case paper (As per sample)	64		

7.	D: (: : : :	A4 Booklet	128	
74	Printing of Logbooks for General Medical & Surgical wards- CCP	Front and Back Cover - 300 GSM Matte paper (CMYK+CMYK) (COLOUR) Internal pages - 130 GSM Matte paper (CMYK+CMYK) (BLACK & WHITE) Binding details: Long Side Spiral Bind (As per sample)		
75	Printing of Logbooks for NCD clinics	A4 Booklet Front and Back Cover - 300 GSM Matte paper (CMYK+CMYK) (COLOUR) Internal pages - 130 GSM Matte paper (CMYK+CMYK) (BLACK & WHITE) Binding details: Long Side Spiral Bind (As per sample)		
76	Printing of IEC Posters in wards for Awareness on Diabetes	Cut size - A2 Details: 5mm thick Sunboard Sheet with MATT lamination - Manual Hand Cut (As per sample)	64	
77	Printing of IEC Posters in wards for awareness on Hypertension	Cut size - A2 Details: 5mm thick Sunboard Sheet with MATT lamination - Manual Hand Cut (As per sample)	64	
78	Printing of IEC Posters in wards for awareness on Deaddiction	Cut size - A2 Details: 5mm thick Sunboard Sheet with MATT lamination - Manual Hand Cut (As per sample)	64	
79	Printing of Pamphlets (NCDs)	Cut size -20 x 8.5 inch. Paper : 100 GSM Art Matte (Offset Printing) Details : Front and Back multicolour printing (three Fold) (As per sample)	43,500	
80	Printing of Flipcharts (NCD) for HWCs	Specifications: Size - A3 Details: Art Matt 170 GSM Binding Details: Top wiro binding with unprinted stand (case paper) VERTICAL (As per sample)	250	
81	RES Posters	MCCS PosterSpecification: A3Paper: Sticker PaperDetails: 130 GSM (CMYK+CMYK) with Matte laminationSticking Details: sticking gum on all 4 sides(As per sample)	250	
82	Posters (NPHCE)	Size: 18x24 inch., 110 GSM, Glossy art paper Single side multicolor printing one inch. top and bottom gum pasting	4,133	
RKSK	└ C Programme	1		<u> </u>
Sr. No.	Name of Items	Specifications	Qty.	Rate per unit (Incl. GST etc.)
83	AFHC PF	Size: 8.3x11.8 inch., 100 GSM, art card sheet, single side multicolor printing (As per Sample)	79,130	
84	AFHC Register	Size:14x8.5 inch, Title maplitho paper 90 GSM two leaves front and back side single side single color printing, pasting on (28 oz gatta), Inner maplitho paper 90 GSM, 100 leaves both Single color printing. Pucca binding with blue cloth (As per sample)	1,027	
85	Posters	Size: 18x24 inch., 110 GSM, Glossy art paper Single side multicolor printing one inch. top and bottom gum pasting.	7,000	
86	Sun Boards	Size: 2x3 feet, Digital Single side multicolor printing 5mm Sun Board Echosolvent printing with lamination	220	

	3&VI Programme	Outsifications	04	D-4
Sr. No.	Name of Item	Specifications	Qty.	Rate per unit (Incl. GST etc.)
37	Flex Banners	Size: 5x3 feet, Star Black Flex (375 oz), Digital Multicolor Printing with four side Elites	138	
NPPC	D Programme			I .
Sr. No.	Name of Item	Specifications	Qty.	Rate per unit (Incl. GST etc.)
88	Pamphlet	Size: 8.5x11.5 inch., 110 GSM art paper, Both side multicolor printing with centre fold, (to be designed by the printer)	14,60,370	
NRC	Programme			1
Sr. No.	Name of Items	Specifications	Qty.	Rate per unit (Incl. GST etc.)
89	M04 Register	Size:13x8 inch, Title maplitho paper 90 GSM two leaves front and back side single side single color printing, pasting on (28 oz gatta), Inner maplitho paper 90 GSM, 100 leaves both Single color printing. Pucca binding with blue cloth (As per sample)	325	
90	Comics Book	Size: 8.5x11.5 inch., 90 GSM art paper, 9 leaves both side multicolor printing, Binding with two centre staples.	16500 Books	
91	Anti Rabies Vaccination Booklet	Size: 8.5x11.5 inch., 70 GSM, Maplitho paper, 100 leaves 50 original and 50 carban copies first leave perforation and secund leave gum pasted. Each pad of 100 leaves.	1,937	
92	Posters (Three types)	Size: 18x24 inch., 110 GSM, Art paper Single side multicolor printing one inch. top and bottom gum pasting.	1,530	
NTEP	Programme		l	ı
Sr. No.	Name of Items	Specifications	Qty.	Rate per unit (Incl. GST etc.)
93	NETP Request Form	Size: A4 Type of paper: 70 GSM Printing: Black and white, both side; portrait	7,000	
94	NTEP Referral Slip	Size: A4 size, Landscape Type of paper: 50 GSM Printing 50 leaves: Black and white; single side; landscape Two Perforated Line (vertical)	50 pad	
95	TB Treatment Card	Size: A4 Type of paper: 300 GSM Paper Printing: Black and white; both side; landscape	50,000	
96	Patient's TB Identity Card	Size: A5 Type of paper: 300 GSM Printing: Black and white; both side; portrait	50,000	
97	NTEP PMDT Treatment Card	Size: A4 Type of paper: 300 GSM Paper Printing Black and white, single side; landscape Binding: Centre folding with binding &Belt	1,000	
98	NTEP PMDT Treatment Booklet	Size: A5 Cover page: 150 GSM Paper Inside page: 70 GSM Printing: Black and white; both side Binding: Stapled No. of pages: 40	1000 Booklet	
99	NTEP PMDT Patient Identity Card	Size: A5 Type of paper: 300 GSM Printing: Black and white; single side; portrait 25 leaves each pad	30 Pad	
100	NTEP PMDT Referral for Treatment Form	Size: A4 Type of paper: 70 GSM Printing Black and white; single side, portrait (25 sheet)	30 Pad	
101	TB Notification Register	Size: A3 size Cover: 300 GSM Hard binding with red 150 Registers cloth/rexin corners with end leaves Inside: 95 GSM map litho Printing: Black and white; both side; landscape Binding: Good quality hard board register binding, binding gutter on left side; Perfect sewn Fabrication: Rows of the table on the left side of the page should be aligned with the rows of the table on the right hand side. No. of Pages: 101 sheets (with number)	150	
		· · · · · · · · · · · · · · · · · · ·		

115	RCH Register 0.2 Version	Size: 17x12 inch, (Title & Back cover 2 leaves single color single side printing gloss paper 70 GSM) pasted on 32 oz Gatta, inner 270 leaves maplitho paper 90 GSM both side single color printing. Inner cover page 120 GSM (inner first page of Register). Inner pages in different sections as per Gol. to be designed and composed by the printer. (As per sample)	31,321	
114	Standees (three types)	Size: 6x3 feet, (Aluminum) Star black flex (375 oz) , Single Side Digital Multicolor printing, portable stand.583x3=1749	1,749	
Sr. No.	Name of Items	Specifications	Qty.	Rate per unit (Incl. GST etc.)
ABDI	│ M / HMIS / RCH Prograr	nme		
113	Abortion Leaflet for ASHA.	Size: 8.5x11 inch. 70 GSM Glossy art paper, single side multicolor printing.	2300	
112	Ready reckoner Amendment MTP Act	Size: 11x24 inch., 130 GSM Art paper, both side multicolor printing with two fold.	110	
111	Contraceptive Methods Ready reckoner Reporting Format	Size: 8.5x11 inch. 130 GSM, 6 leaves both side multicolor printing binding with two centre staples.	50	
110	Poster on Post Abortion Contraceptive	Size: 18x24 inch., 110 GSM, Glossy art paper Single side multicolor printing	200	
109	Poster on documentation.	Size: 18x24 inch., 110 GSM, Glossy art paper Single side multicolor printing	200	
108	Poster on Complication awareness.	Size: 18x24 inch., 110 GSM, Glossy art paper Single side multicolor printing	200	
107	CAC Awareness Board	Size: 2x3 feet, Digital Single side multicolor printing 5mm Sun Board Echosolvent printing with lamination	200	
106	CAC Signage Board	Size: 2x3 feet, Digital Single side multicolor printing 5mm Sun Board Echosolvent printing with lamination	200	
Sr. No.	Name of Items	Specifications	Qty.	Remarks
	Programme			
105	OSE Checklist	Form of 7 pages size 8-1/4 x 11-1/2 paper 70 GSM white paper with centre stitching	3000 forms	
	Register	corners with end leaves Inside: 95 GSM map litho Printing: Black and white; both side; landscape Binding: Good quality hard board register binding; binding gutter on left side; Perfect sewn Fabrication: Rows of the table on the left side of the page should be aligned with the rows of the table on the right hand side No. of Pages: 101 sheets (with number)		
104	Culture and DST	quality hard board register binding; binding gutter on top; Perfect sewn No. of Pages: 151 sheets (with number) Size: A3 size Cover: 300 GSM Hard binding with red cloth/rexin	30	
103	Tuberculosis Laboratory Register	Size: A4 size Cover: 300 GSM Hard binding with red cloth/rexin corners with end leaves Inside: 95 GSM map litho paper Printing: Black and white; both side; landscape Binding: Good	500	
102	NTEP PMDT Treatment Register	Size: A3 size Cover: 300 GSM Hard binding with red cloth/rexin corners with end leaves Inside: 95 GSM map litho Printing: Black and white; both side; landscape Binding: Good quality hard board register binding, binding gutter on left side; Perfect sewn Fabrication: Rows of the table on the left side of table on the right hand side No. of Pages: 101 sheets (with number)	30	

116	HMIS Formats (DH)	Size: 8.5x11 inch., 90 GSM Maplitho paper 11 leaves both side single color printing, Binding with two centre staples	207 Formats	
117	HMIS Formats (SDH)	Size: 8.5x11 inch., 90 GSM Maplitho paper 11 leaves both side single color printing, Binding with two centre staples	369 Formats	
118	HMIS Formats (CHC)	Size: 8.5x11 inch., 90 GSM Maplitho paper 11 leaves both side single color printing, Binding with two centre staples	1458 Formats	
119	HMIS Formats (HWC-PHC)	Size: 8.5x11 inch., 90 GSM Maplitho paper 10 leaves both side single color printing, Binding with two centre staples	4698 Formats	
120	HMIS Formats (HWC-SC)	Size: 8.5x11 inch., 90 GSM Maplitho paper 7 leaves both side single color printing, Binding with two centre staples	26559 Formats	
121	HMIS Formats (MC)	Size: 8.5x11 inch., 90 GSM Maplitho paper 9 leaves both side single color printing, Binding with two centre staples	27 Formats	
122	HMIS Formats (DHQ)	Size: 8.5x11 inch., 90 GSM Maplitho paper 2 leaves both side single color printing, Binding with two centre staples	207 Formats	
123	HMIS Formats (BHQ)	Size: 8.5x11 inch., 90 GSM Maplitho paper 1 leaves both side single color printing, Binding with two centre staples	1080 Formats	
Natio	nal Mental Health Prog	N/2mmo		
Sr. No.	Name of Items	Specifications	Qty.	Rate per unit (Incl. GST etc.)
124	Posters (7 types)	Size: 18x24, 110 GSM, Glossy Art Paper, Single Side Multicolor printing. one inch top and Bottom gum Pasting.	7154	
125	Posters (5 types)	Size: 18x24, 110 GSM, Glossy Art Paper, Single Side Multicolor printing. one inch Top and Bottom gum Pasting	5110	
CCP-	MCH Programme	<u> </u>		
Sr. No.	Name of Items	Specifications	Qty.	Rate per unit (Incl. GST etc.)
126	Printing of Flipcharts (ANC)	Specification: A3 Flip Chart Details: 170 gsm art matte Binding details: Top wire binding with unprinted white stand case paper (As per sample)	64	
127	Printing of Flipcharts (PNC)	Specification: A3 Flip Chart Details: 170 gsm art matte Binding details: Top wire binding with unprinted white stand case paper (As per sample)	64	
128	Printing of Logbooks For CCP reporting- MCH	A4 Booklet Front and Back Cover - 300 GSM Matte paper (CMYK+CMYK) (COLOUR) Internal pages - 130 GSM Matte paper (CMYK+CMYK) (BLACK & WHITE) Binding details: Long Side Spiral Bind (As per sample)	128	
129	Printing of MCH (ANC)Posters in	Cut size: A2Paper: 130 GSM (CMYK + CMYK) with matte lamination - sticker paperSticking Details: to have two punch	128	

130	Printing of MCH (PNC)Posters in wards	Cut size: A2 Paper: 130 GSM (CMYK + CMYK) with matte lamination - sticker paper Sticking Details: to have two punch holes on top corners for hanging Sunboard sheet thickness: 5 mm (As per sample)	128	
131	Printing of Pamphlets (ANC)	Cut size -A4 Paper : 100 GSM Art Matte (Offset Printing) Details : Front and Back colour printing (Single / half fold) (As per sample)	43,500	
132	Printing of Pamphlets (PNC)	Cut size -A4 Paper : 100 GSM Art Matte (Offset Printing) Details : Front and Back colour printing (Single / half fold) (As per sample)	43,500	
133	Printing of Flipcharts (ANC) for HWCs	Specifications: Size - A3 Details: Art Matt 170 GSM Binding Details: Top wiro binding with unprinted stand (case paper) VERTICAL (As per sample)	250	
134	Printing of Flipcharts (PNC) for HWCs	Specifications: Size - A3 Details: Art Matt 170 GSM Binding Details: Top wiro binding with unprinted stand (case paper) VERTICAL (As per sample)	250	

# Technical Schedule - (B)

## **VENDER's PROFILE**

#### **TECHNICAL DETAILS of the Printer: -**

Sr. No.	Particulars	Details
1	Name of the Press	
2	Address of the Press	
3	Constitution of the Press	
4	Established Since	
5	Income Tax PAN	
6	GST No.	
7	Phone/Mobile No.	
8	Fax	
9	Email ID's	

#### **DETAILS of Printing Machinery: -**

Sr. No.	Name of Machine	Machine Size	Speed per hour

#### **DETAILS of Computer/Printers:**

Sr. No.	Type of Machine	Utility Size	Speed

# **PROFORMA**

#### **Bank Detail for Release of Payments**

Sr. No.	Particulars	Remarks
1	Name of the firm	
2	Address of the beneficiary	
3	Account No.	
4	Name and Address of the Bank	
5	IFSC Code	
6	PAN No.	
7	GST No.	
8	Phone/Mobile No.	

Date:	
Place:	
	Authorized Signatory (Banker)

# **AFFIDAVIT FOR NON-BLACKLISTING OF THE FIRM**

(To be attested by Notary / Magistrate)

l				
R/o				
do her	reby solemnly affirm and declare as under: -			
1.	That I am the sole Proprietor/authorized partner / signatory of			
	M/s			
2.	That I/My firm wants to participate in the process of e-tender for the Printing & Supply of different			
	types of Printed items under the National Health Mission, Department of Health and Family Welfare,			
	Punjab for the e-Tender ID dated			
3.	That neither I, nor any of the Partners/Directors/Members in my Firm/Company/Society are			
	blacklisted nor proceedings for blacklisting are under consideration by any Central/State/Government			
	department/Semi Govt. Organization/Corporation or Co-operative institution.			
4.				
	instructions issued in this regard from time to time by National Health Mission, Punjab.			
	mendenti ledada in tine regara nom time te time by reational ribatar misolon, r anjab.			
Datad	:Deponent			
Dateu	: Deponent			
<u>Verifi</u>	cation			
	ed that the contents of my above affidavit are true and correct to the best of my knowledge and belief			
	othing has been concealed therein.			
and m	ouring has been concealed therein.			
Dated	: Deponent			

## **CHECKLIST OF THE DOCUMENTS**

- 1. EMD/Securities Deposited Rs. 5.00 Lakh (As applicable).
- 2. Tender Document Fee as per Govt. Rules (As applicable).
- 3. Technical Schedule (A) Scope of work (List of 134 items to be printed). Rates fills only per unit only not per inch. or sq.feet.
- 4. Technical Schedule (B) Vender Profile.
- 5. Performa Bank Detail for release of payment duly signed by the concerned banker in a prescribed format.
- 6. Annual Turnover Statement duly signed & Stamped by the Chartered Accountant for the last three years supported by copied of Audited financial statement (Balance-sheet and Profit & loss Account Statement) in respect of annual turnover.
- 7. Declaration of the Printing Press /Firm issued by the Department of Industries or concerned department, or in case if printing Press /Firm is registered as M.S.M.E unit, copy of Udyam/Udyog Aadhaar issued by Ministry of Corporate Affairs/M.S.M.E (self attested).
- 8. Affidavit for non Blacklisting of the firm as per Proforma attached duly attested by Notary/ Magistrate. The Bidder should submit an Affidavit stating that the bidder is not blacklisted /debarred by any Government or Government Undertaking.
- 9. Copy of the recent GST Certificate.
- 10. Copy of PAN No.
- 11. Terms & Conditions Signed and Stamped by the Firm.

All these documents to be uploaded should be in good resolution / legible.

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